AAHRPP Application Submitted

On October 30, 2006 USC formally applied for AAHRPP accreditation. The 1400 page application, essentially the entire USC Human Subjects Protection Program (HSPP) on paper, fulfilled the initial step in the process. Once AAHRPP reviews the application a site visit will occur in the Spring 2007. AAHRPP site reviewers will conduct individual interviews with USC administrators, faculty, staff, and possibly students. “Q & A study sheets” are available on the OPRS-AAHRPP website to help prepare individuals for the interviews. Between now and the site visit the USC HSPP will continue to evaluate its policies and procedures and deliver widespread education on the accreditation process.

For more information please visit our AAHRPP website: http://www.usc.edu/admin/provost/oprs/aahrpp

AAHRPP “Q & A” Resource Materials Available

Resource materials are available to prepare individuals for interviews with AAHRPP site reviewers during the Spring 2007 site visit. Study sheets have been created for the following groups:

- Administration Study Sheet
- IRB Members Study Sheet
- Researcher Study Sheets
- IRB Staff Study Sheets

For more information please visit our AAHRPP website: http://www.usc.edu/admin/provost/oprs/aahrpp

Grad Assistant Needed to Serve as the UPIRB Student Mentor

A Graduate Assistant is needed to serve as the UPIRB Student Mentor. The current Student Mentor is graduating and a replacement is needed by Spring 2007.

If you know any interested grad students, or if you have any suggestions to search for candidates contact the OPRS (oprs@usc.edu).

Below are some details about the position:

- Ideally a minimum of two years remaining at USC
- Doesn’t require IRB experience, we will train
- Ideally from high volume IRB user schools/depts (Rossier, Psych, Annenberg, SOWK)
- Will also serve as the student representative on the IRB committee.
- Basic graduate assistant benefits—tuition remission, monthly stipend, health insurance
- Can serve up to 50% time.
- Serve in the esteemed Office of the Provost
Student Investigator’s Guide to the IRB Process and Human Subjects Research Available

This is a comprehensive manual aimed at assisting social/behavioral student researchers with the entire IRB process. It provides information needed to understand the intricacies of human subjects research, a question-by-question explanation of the IRB application, and examples of exempt and expedited applications.

To view the manual online visit: [http://www.usc.edu/admin/provost/oprs/training/brochures.html](http://www.usc.edu/admin/provost/oprs/training/brochures.html)

Hard copies available: oprs@usc.edu

iStar Help Desk Established

The new iStar help desk manager, Yana Gorelik, is responsible for setting up iStar accounts, re-setting passwords, trouble-shooting iStar studies (e.g., studies stuck in copying status, studies that need to be returned to the PI for some reason, etc.).

For any iStar related issues please contact Ms. Gorelik at ygorelik@usc.edu.

IRBs/OPRS to Attend National Human Subjects Conference

Select staff from the IRB offices, OPRS, and IRB Chairs will be attending the 2006 Annual PRIM&R conference from November 15th-19th in Washington D.C. Public Responsibility in Medicine and Research is the professional society for the human subject research community. The IRB offices will continue to operate during this time.

Shortened IRB Applications Available for Exempt and NHSR Studies

Shortened IRB applications are available in iStar for studies that qualify as Exempt and for studies that are considered Not Human Subjects Research (NHSR) because they use coded data/specimens or do not meet the federal definition of “research” or “human subjects”. To access the shortened applications visit iStar: [http://istar-chla.usc.edu](http://istar-chla.usc.edu).

To determine if your study is NHSR or Exempt the following brochures/handouts are available, or the IRB office can assist in properly categorizing your study.

NHSR Brochure:
[http://www.usc.edu/admin/provost/oprs/training/brochures.html](http://www.usc.edu/admin/provost/oprs/training/brochures.html)

Exempt vs. Expedited Handout:
[http://www.usc.edu/admin/provost/oprs/private/docs/oprs/Expedited_vs_Exempt.pdf](http://www.usc.edu/admin/provost/oprs/private/docs/oprs/Expedited_vs_Exempt.pdf)

Humans Subjects Education Sessions

Education sessions covering Human Subjects Research and the IRB process are being offered on both campuses. Information follows.

**Health Sciences Campus Education Session**
(Flyer/Info)
December 4th, 2006
12:00 – 1:00
McKibben Hall (MCH) 256
Refreshments Served
RSVP/Information oprs@usc.edu

**University Park Campus Education Session**
(Flyer/Info)
December 7th, 2006
11:30 – 12:30
Hedco Neurosciences Bldg. (HNB) 107
Refreshments Served
RSVP/Information oprs@usc.edu
Contact Information

Office for the Protection of Research Subjects (OPRS)
Stonier Hall (STO), Room 221
Los Angeles, CA 90089-1146
Phone: (213) 821-1154
Fax: (213) 740-9299
E-mail: oprs@usc.edu
Web: http://www.usc.edu/admin/provost/oprs

Health Sciences IRB (HSIRB)
IRD Building
2020 Zonal Avenue, Room 425
Los Angeles, CA 90033
Phone: (323) 223-2340
Fax: (323) 224-8389
E-mail: IRB@usc.edu
Web: http://www.usc.edu/admin/provost/oprs/hsirb

University Park IRB (UPIRB)
University Park Institutional Review Board (UPIRB)
Grace Ford Salvatori Hall (GFS), Room 306, MC: 1695
Los Angeles, CA 90089-1695
Phone: (213) 821-5272
Fax: (213) 821-5276
E-mail: upirb@usc.edu
Web: http://www.usc.edu/admin/provost/oprs/upirb

iStar (IRB Submission Tracking And Reviewer System)
Web: http://istar-chla.usc.edu
Help Desk: istar@usc.edu

CITI (Online Human Subjects Education Program)
Web: http://www.usc.edu/admin/provost/oprs/citi
Help Desk: citi@usc.edu

How to Sign Up for the Human Subjects Newsletter

To receive the USC Human Subjects Newsletter, please send an email in plain text to listproc@usc.edu with the following information in the body of the message: SUB HUMANSUBJECTS-L (FIRST NAME) (LAST NAME) example: SUB HUMANSUBJECTS-L TOMMY TROJAN

To unsubscribe from our list send an email in plain text to listproc@usc.edu with the following information in the body of the message: SIGNOFF HUMANSUBJECTS-L example: SIGNOFF HUMAN SUBJECTS-L

Archives